

DACA CODE G

Annual Leave in Lieu of Holiday Pay

Effective PP 05-2023



- Per the 2021-2024 Agreement between the NRLCA and USPS:
 - Effective the Presidents' Day 2023 holiday, regular rural carriers who work their holiday, at their option, may elect to have their annual leave balance credited with one day of annual leave in lieu of holiday pay.
- DACA code G has been established for this purpose and will be valid beginning in PP 05/2023.



- DACA G work hours must be included Actual Weekly Work Hours
 - DACA G will pay 1 day's evaluation as applicable.
 - Employees using DACA G will have their leave balance credited with 1 day of annual leave but will not receive holiday pay for the observed holiday.
 - Payment or non-payment of EMA will follow the route's EMA indicator.
 - Government vehicle routes will not, by default, pay EMA for DACA G.
 - EMA routes will, by default, pay EMA for DACA G days.
 - The "GT-Vehicle" field of the 1314 may be utilized, as it is for regular work days, to "flip" the EMA indicator for individual trips as necessary.
 - **Example:** A carrier on an EMA route works their holiday in a non-rural capacity. They are <u>not</u> owed EMA for the day, so an entry must be made in the GT-Vehicle field.



- DACA G will accept a replacement carrier, but does not require one
 - If the regular carrier works their route on their holiday, a replacement carrier should not be entered.
 - If the regular carrier works their holiday in a non-rural capacity, such as supervising, then a replacement carrier should be entered on the timecard.
- DACA G is only valid for Des/Act 71-0 Rural Carriers
 - Des/Act 74-0 RCA's assigned to a regular route are not eligible for DACA G.



- USPS-Observed Holiday is Monday Week 2
- Regular carrier is <u>not</u> eligible for DACA G because DACA G is not valid on the USPSobserved Holiday

	SMITH, P														
Name of As	Name of Assigned Carrier														
	Act	ual	Days Assigned Carrier Absent												
	Weekly	Hours	Sat.	Mon.	Tue.	Wed.	Thur.	Fri.							
	41	73	K												
1	Hours	100s	n												
	33	84	K	G											
2	Hours	100s	N	G											

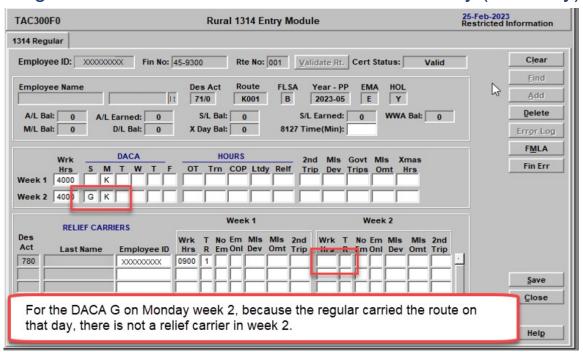


- USPS-observed holiday is Monday week 2, which is the carrier's K day.
- Regular carrier worked their route on their holiday (Saturday).

Г	Route Schedule 07:00 10:00 15:30 15:45 Rotating Relief: No																	
			Rptd. at	Left Office to Serve	Rtnd. to	Comp. Work Post	Lunch Actua	l Time	Total Actual Daily Hours and Hundredths		Daily		DACA Info			Rte	2nd	
	ay of Veek	Date (1)	Office (2)	Route (3)	Office (4)	Office (5)	Office	Street	Reg (7)		Overtime	DACA	Carrier Name		EM/GT	Dev/Miles Omit	Trip Time	
	Sat.	02/11/2023	07:00	10:00	15:30	15:45			8.75						G 🕶			
	Mon.	02/13/2023	07:00	10:00	15:30	15:45				8.75		K	[u] 78-, XXXXXXXXX		G 🕶			
k: 1	Tue.	02/14/2023	07:00	10:00	15:30	15:45			8.75						G 🗸			
Week:	Wed.	02/15/2023	07:00	10:00	15:30	15:45			8.75						G 🕶			
	Thu.	02/16/2023	07:00	10:00	15:30	15:45			8.75						G 🕶			
	Fri.	02/17/2023	07:00	10:00	15:30	15:45			8.75						G 🗸			
						Weekly Work Hours			43.75	8.75		Regular Carrier Weekly Ove			Overtime			
Г	Sat.	02/18/2023	07:00	10:00	15:30	15:45			8.75			G			G 🕶			
	Mon.	02/20/2023				- Postal H	oliday	-				K-10-Day Route (Must use H, B, G, or V for previous day)						~
k: 2	Tue.	02/21/2023	07:00	10:00	15:30	15:45			8.75					_	G 🕶			
Week:	Wed.	02/22/2023	07:00	10:00	15:30	15:45			8.75						G 🕶			
	Thu.	02/23/2023	07:00	10:00	15:30	15:45			8.75						G 🕶			
	Fri.	02/24/2023	07:00	10:00	15:30	15:45			8.75						G 🗸			
			Weekly Work Hours 43.75 0.00									Regular Carrier Weekly Over						



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- Regular carrier worked their route on their holiday (Saturday)



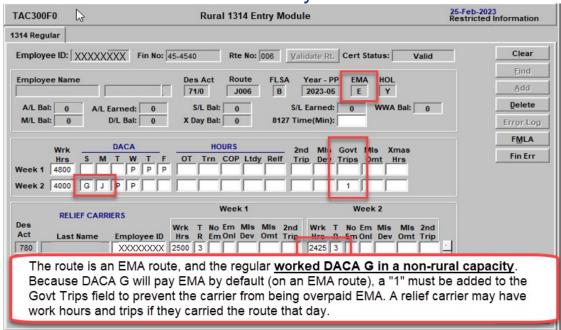


- USPS-Observed Holiday is Monday Week 2, which is the carrier's J day.
- Regular works in a <u>non-rural</u> capacity on Saturday (supervisor, etc)
- Route is an EMA Route. An entry must be made in the GT-Vehicle box in TACS

Route Schedule 09:00 09:30 14:00 14:30 Rotating Relief: No									Relief: N								
			Rptd. at Post Office (1) (2)	Left Office to Serve	Rtnd. to	Comp. Work Post	Lunch Actua	I Time	Total Actual Daily Hours and Hundredths		Daily	DACA Info			Rte	2nd	
	ay of Veek	Date (1)		Route (3)	Office (4)	Office (5)	Office	Street	Reg (7)	Rel (8)	Overtime (9)	DACA	Carrier Name	EM/GT	Dev/Miles Omit	Trip Time	8127 Time
Г	Sat.	08/28/2021	09:00	09:30	14:00	14:30			5.50					E 🕶			
	Mon.	08/30/2021	09:00	09:30	14:00	14:30			5.50					E 🕶			
. Y	Tue.	08/31/2021	09:00	09:30	14:00	14:30			5.50					E 🗸			
Wee	Wed.	08/31/2021 09/01/2021	09:00	09:30	14:00	14:30			8.00	5.50		Р	78-	E 🗸			
	Thu.	09/02/2021	09:00	09:30	14:00	14:30			8.00	5.50		Р	78.	E 🕶			
	Fri.	09/03/2021	09:00	09:30	14:00	14:30			8.00	5.50		Р	78	E 🕶			
						Weekly	lours	40.50	16.50		Regular Carrier Weekly Overtim						
Г	Sat.	09/04/2021	09:00	09:30	14:00	14:30			8.00	5.50		G	78.	E 🕶			
	Mon.	09/06/2021			Po	stal Holida	y					J-11-D	ay Route (Must use H, B, G, or V for previous day)	Reg. C	arrier Assist ((0.00)	
k: 2	Tue.	09/07/2021	09:00	09:30	14:00	14:30			8.00	5.50		Р	78	E 🗸			
Wee	Wed.	09/07/2021 09/08/2021	09:00	09:30	14:00	14:30			8.00	5.50		Р	78-	E 🗸			
		09/09/2021	09:00	09:30	14:00	14:30			5.50					E 🕶			
	Fri.	09/10/2021	09:00	09:30	14:00	14:30			5.50					E 🕶			
Weekly Work Hours 35.00 16.50										Regular Carrier Weekly Overtime							



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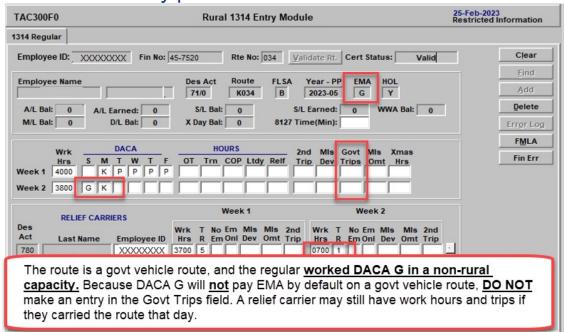


- USPS-Observed Holiday is Monday Week 2, which is the carrier's K day.
- Regular works in a <u>non-rural</u> capacity on Saturday (supervisor, etc)
- Route is a Govt Vehicle route. Do <u>not</u> place a 1 in the GT-Vehicle box, or the carrier will be incorrectly paid EMA.

	Dou	te Schedule	07:00	10:00	14:00	15:00		ototina	Delieft N										
\vdash	Rou	te Schedule	07:00	10:00	14:00	15:00	K	otating	Relief: N										
			Rptd. at Post Office (2)	Left Office to Serve	Rtnd. to	Comp. Work Post	Actua	Lunch Period Actual Time (6)		Total Actual Daily Hours and Hundredths			DACA Info				Rte	2nd	
	ay of Veek	Date (1)		Route (3)	Office (4)	Office (5)	Office	Street	Reg (7)	Rel (8)	Daily Overtime (9)	DACA		Carrier Name		EM/GT	Dev/Miles Omit	Trip Time	8127 Time
	Sat.	08/28/2021	07:00	10:00	14:00	15:00			8.00							E ~			
	Mon.	08/30/2021	07:00	10:00	14:00	15:00				8.00		K	78-FIRST	LAST	-	E ~			
2	Tue.	08/31/2021	07:00	10:00	14:00	15:00			8.00	8.00		Р	78-FIRST	LAST		E ~			
Week	Wed.	09/01/2021	07:00	10:00	14:00	15:00			8.00	8.00		Р	78-FIRST	LAST		E ~			
	Thu.	09/02/2021	07:00	10:00	14:00	15:00			8.00	8.00		Р	78-FIRST	LAST		E ~			
	Fri.	09/03/2021	07:00	10:00	14:00	15:00			8.00	8.00		Р	78-FIRST	LAST .		E ~			
						Weekly	lours	40.00	40.00	_	Regular Carrier Weekly				y Overtime				
	Sat.	09/04/2021	07:00	10:00	14:00	15:00			8.00	8.00		G	78-FIRST	LAST		E ~			
		09/06/2021			Po	stal Holida	ıy					K-10-[Day Route (Must use H,	B, G, or V for previous day)	~	Reg. (Carrier Assist	(0.00)	
k: 2	Tue.	09/07/2021	07:00	10:00	14:00	15:00			8.00		_					E 🗸			
Week	Wed.	09/08/2021	07:00	10:00	14:00	15:00			8.00							E ~			
	Thu.	09/09/2021	07:00	10:00	14:00	15:00			8.00							E ~			
	Fri.	09/10/2021	07:00	10:00	14:00	15:00			8.00							E 🗸			
	Weekly Work Hours 40.00 8.00									8.00				Reg	ular Carrier	Weekl	y Overtime		



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- TACS checks the placement of J and K days. If the J and K days sent from RMSS do not match TACS, you will get error message R070.
- To avoid problems at closeout, verify the assigned SDO for all regular rural carriers (Des/Act 71-0) in TACS. Do not wait until day 14 to validate the SDO in TACS.
 Getting the changes done timely will assist you and the TACS Help Desk.
- Please follow the sample instructions in <u>HQ TACS email #2022-070</u> to determine if a schedule ID correction is necessary.