



May 5, 2011

**VIA CERTIFIED MAIL
#7009 2820 0003 3543 9346**

Don Cantriel, President
National Rural Letter Carriers'
Association
1630 Duke Street
Alexandria, VA 22314-3467

Dear Don:

This is in response to your inquiry regarding the proper handling of the mailing used to promote the annual National Association of Letter Carriers (NALC) "Stamp Out Hunger" food drive.

As you are aware, the NALC organizes and conducts a national food drive during the month of May, with involvement from partners including the Postal Service and the National Rural Letter Carriers' Association (NRLCA). The promotional mailing (boxholder), which encourages customers to place non-perishable food items next to their mailbox on the day designated by the NALC, is prepared by food drive national partners and then distributed to local offices for delivery at the request of local NALC branch food drive coordinators.

There may be instances when the number of boxholders requested by the NALC food drive coordinator is sufficient to include delivery to customers not only on city routes, but also on rural routes in the office. If this occurs, local management will make a determination whether or not the mailing will be delivered on those rural routes based upon carrier participation.

If the rural carrier assigned to the route on the day designated for the food drive does not volunteer to participate and there are no other volunteers available to pick up the food on the rural route, the promotional mailing should not be delivered. Conversely, if the rural carrier assigned to the route on the day designated for the food drive volunteers to participate or other arrangements have been made to pick up the food on the rural route, the promotional mailing will be provided to the route on the designated delivery day.

If the food drive mailing is provided to the rural route for delivery, as outlined above, during a mail count, the appropriate credit will be provided.

If you have any further questions or concerns, please contact Cathy Perron.

Sincerely,

A handwritten signature in cursive script that reads "W. Daigneault".

William Daigneault
Manager
Contract Administration (NRLCA)