

# Mandatory Stand-Up Talk

## MINI MAIL SURVEY

The Stand-Up Talk must be presented to all rural carriers by September 9, 2022.

**Mini Mail Survey Period:** September 10 through September 23, 2022. A mini mail survey is scheduled beginning September 10, 2022, through September 23, 2022. The mini mail survey is one component used to determine the route evaluation under the Rural Route Evaluation Compensation System (RRECS).

The mini mail survey gathers a minimal amount of data that is not otherwise available through automated processes, through the MDD scanner, or from route mapping. The data collected during this survey will be combined with all other elemental data to determine the rural route evaluation.

- ALL routes are included in the mini mail survey.
- Data collected during the mini mail survey will include random letters, random flats, PARS 3982 labels and miscellaneous activities, not otherwise recorded in a standard allowance.
  - These items will be counted and entered into RMSS on a daily basis.
  - Rural carriers will be provided a copy of the Daily Volume worksheet and at the conclusion of survey, the Mini Mail Survey Summary will be provided.
- EAS employees will conduct the mini mail survey. Craft employees on “higher level” may conduct the required activities for the mini mail survey provided they have received appropriate training and are acting in a higher level capacity.
- All offices will be required to complete the **Office Walk Database** for each route in the office. All distances will be measured jointly by the assigned rural carrier and the manager and recorded as a round trip.
- At the conclusion of the survey, if a regular desires to elect the High Option (if applicable), they must indicate their option election on the Mini Mail Survey Summary and sign the leave commitment accordingly.
- The rural carrier and manager will certify the data on the Mini Mail Survey Summary is correct, no later than September 27, 2022.